

CONFIDENTIAL

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 31 AUGUST 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

25X1 No items this reporting period. []

II. Items/Events of Major Interest:

a. Redecoration in Office of the DCI: On 29 August 1983 six conference chairs from the DCI's office and the new blue velvet fabric with which they will be reupholstered were picked up by a private contractor. Work is expected to be completed and the chairs returned by 2 September. []

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b. [] Building: Plastic laminate finishes for counters and vinyl floor tile to be used throughout the area of the Office of Medical Services at [] Building were specified to Management Associates, Inc., on 29 August 1983. []

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c. [] Building: Special draperies ordered to reduce glare and overheating in the lobby of [] Building were hung on 25 August 1983, and occupants of the building are very pleased with the results. []

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e. Transportation: Chauffeuring service has been scheduled for the East Asia Division starting 29 August 1983 and ending in approximately four days. []

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f. Renovations at Headquarters Building: Work was completed in Room 6D0001 for the Near East Division with the replacing of 20 feet of partial-height partition by full-height partition, painting, capping of one telephone outlet, and installation of a tackboard and simplex lock.

Carpenters finished installing the automatic door closures on the bottom of the six doors to the interview rooms (1F005/023, Polygraph area, Office of Security); and painters completed touchup painting on Thursday, 25 August 1983. This completes the renovation of this area except for work by the engineers on this job.

The electrical shop installed the emergency lighting fixtures in the two theaters and the projection room (1E66/1E78).

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Also, the electrical motors that operate the opening and closing of the curtains in both theaters had to be cleaned because debris from the renovation had caused the units to malfunction. The wiring of the Lutron dimming system was completed to the point that the electrical shop is waiting for the contractor to install the necessary parts so that the project can be completed. The electrical shop has finished the installation of five 50 megahertz receptacles in the projection room. The paint shop is in the process of touching up where needed and painting the last of the conduit and the doorjamb.

The installation of a doorcheck and two door releases in Room GG2202 for the Office of Data Processing in "on hold" awaiting the arrival of the door and partition for installation by the contractor. A smoke detection system is also to be installed.

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g. Cost Summary: The following is a cost summary of the four major work orders and associated amendments issued to the GSA work forces in order to complete all phases of the Office of Security/Polygraph renovations including the FPO and Badge Office relocations:

	<u>W.O. #</u>	<u>Location</u>	<u>Office</u>	<u>Cost</u>	<u>Total Cost</u>
A.	82-1359	1F006	Polygraph	\$118,074.42	
	82-1359-1	Amend. #1		61,809.26	- \$179,883.68*
B.	83-0114	1F12	FPO Relocation	8,635.05	- 8,635.05
C.	83-0169	1E00	Badge Office Move	32,370.83	
	83-0169-1	Amend. #1		3,455.87	- 35,826.70
D.	83-0170-1	1F005/023	Polygraph	28,173.97	(Includes 2 Revisions)
	83-0170-2	Amend. #1		13,760.00	
	83-0170-3			6,149.50	48,083.45*

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Total Cost \$272,427.88

h. Destruction of Tapes: Approximately 1,440 tapes from the Office of Data Processing were delivered to Sparrows Point on 24 August 1983 for destruction.

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i. Installation of Carpet: On 26 August 1983 355 square yards of carpet were installed in Room G03, for the Washington Area Recruitment Office, Office of Personnel.

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* Note: The final cost figures (total charges) for jobs A and D have not been received from GSA. The total cost figure for these two jobs represents the paperwork submitted to GSA.

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On 27 August 1983 approximately 265 square yards of carpet were installed in Room 3E63 for the Collection Requirements and Evaluation Staff, Directorate of Intelligence.

Drawings for minor renovations in the 6D Corridor of Headquarters Building for the Near East Division, DDO were completed and issued to Space Maintenance and Facilities Branch (SM&FB), LSD/OL, on 23 August 1983.

Drawings for minor renovations in Rooms 6D18 and 6D29 Headquarters Building, also for Near East Division, were completed and issued to SM&FB on 25 August 1983.

Construction drawings for renovations to the couriers' lounge in Room GB1911 Headquarters Building are 50 percent complete. Specifications for a kitchen unit were received from Douglas Crestlyn International, Inc.

Drawings were completed on Room 5D55 Headquarters Building for the Office of Data Processing and were issued to SM&FB on 26 August 1983.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

Chief
Logistics Services Division

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